

**NDE Bulletin**  
**January 10, 2013**

**SAVE THE DATE – 2013 State Data Conference**

April 29-30, 2013 – Kearney Nebraska

**2012-2013 NonPublic Curriculum Report – Open January 10, 2013 - Due February 28, 2013**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

**All NonPublic Systems must report**

The NonPublic Curriculum Reporting System collects data on courses teachers teach for use in determining compliance with Rule 10/14 (i.e. Instructional Units and Percent of Teachers teaching in their Endorsed Area).

The NonPublic Curriculum Report is located under the Data Collections tab in the portal.



**Technology Plan (CDC collection) - Due February 15**

Contact: SuAnn Witt (402-471-2085 or [suann.witt@nebraska.gov](mailto:suann.witt@nebraska.gov))

Public School Districts and Educational Service Units are required to complete the collection. This collection is optional for non-public schools. Technology planning serves as part of the school improvement planning process, specifically for though not limited to the technology needs of the organization, state-level technology planning, and is used as documentation for accreditation as well as completion of the State of Technology in Nebraska Schools Report. E-Rate requires a certified plan for Priority 2 funding. The Plan serves as a means to assure that your organization is aware of all of the needed documentation for Priority 1 & 2 in case of audit. If you have already submitted your Technology Plan, thank you.



**Human Resources Director Contacts (CDC collection)**

Contact: Kevin Peters (402-471-0739 or [kevin.peters@nebraska.gov](mailto:kevin.peters@nebraska.gov))

This collection is currently open for the 2012-2013 school year. It was new in 2011-2012.

Background: NDE is using the Consolidated Data Collection (CDC) to compile certain contact lists. The first such list will be of "Human Resources" contacts, to include name, phone number, and email address. Individuals on this list will receive email notices regarding teacher and administrative certificates, evaluation systems, surveys and data.

**Updated Instructions for the Nebraska Withdrawal from Mandatory Attendance Form (NDE 10-005)**

Contact: Brian Halstead (402-471-0732 or [brian.halstead@nebraska.gov](mailto:brian.halstead@nebraska.gov))

The Nebraska Withdrawal from Attendance Form can be found in the NDE Portal under the Forms tab along with the updated instructions for Completion of the Form, and can be accessed at the following link: <https://portal.education.ne.gov/site/DesktopDefault.aspx?tabindex=1&tabid=7>

Please review the updated instructions so that you fully understand the information the needs to be entered via a computer in the form. The Commissioner has previously determined that a PDF copy of the completed form shall be submitted to NDE at the time the on-line form is completed and signed by all of the required parties. If you have not yet submitted completed forms from earlier this school year, please send these completed forms now. The PDF copy of the form can be e-mailed to Brian Halstead, Assistant Commissioner, at [brian.halstead@nebraska.gov](mailto:brian.halstead@nebraska.gov)

**NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

**How to contact the NDE Helpdesk**

There are three ways to contact the NDE Helpdesk with questions. All three ways get to the same place, so please only use one of these options.

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.
2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)
3. Call Toll Free: 888-285-0556 Please leave your full name, organization, call back number and a brief description of your question.

*Ginny Carter, NDE Helpdesk*

*Nebraska Department of Education - Data, Research and Evaluation*

*301 Centennial Mall South - Lincoln, NE 68509*

*Phone: Toll Free 888-285-0556*

*Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)*